

UNCLAIMED BENEFIT PRESERVATION FUND APPLICATION

INSTRUCTIONS

Application to participate in: Distinction Unclaimed Benefit Preservation Pension Fund FSB no: 12/8/37964 Distinction Unclaimed Benefit Preservation Provident Fund FSB no: 12/8/37965

1. REGISTERED NAME OF TRANSFEROR FUND

Name of fund

 FSB registration number

 Physical address

 Postal address

 Code

1A. CONTACT PERSON DETAILS

Title Initial/s Surname
 First name/s
 Designation Contact number
 Email address

1B. FUND PROFILE

Please provide name of administrator

 Name of principal officer

 Transfer will be effected in terms of fund rule number

 Authorised signatory Date

2. ELECTRONIC DATA REQUIRED IN EXCEL FORMAT

Member surname		Date of birth		Total member fund value	
Member first name		ID or passport number		Employer contributions	
Gender		Marital status		Member contributions - Pre 2017 tax year	
Investment growth				Member contributions - Post 2017 tax year	

* Please include any other information that can assist with the tracing of beneficiaries and/or dependants.

Initial

3. PAYMENT DETAILS

Electronic funds transfer/direct deposit
All payments should be made payable to:

	Distinction Unclaimed Benefit Preservation Pension Fund	Distinction Unclaimed Benefit Preservation Provident Fund
BANK	FNB	FNB
GENERIC CODE	25-06-55	25-06-55
ACCOUNT NO	622 3602 3537	622 360 28131

Please note that your fund name must be quoted as the reference for all payments.

4. DOCUMENTATION REQUIRED

The transferor fund undertakes to provide Fedgroup Employee Benefits with the following in order to complete the transfer:

1. Form H
2. Form J
3. Proof of member communication (resolved any objections)
4. Proof of valuation exemption
5. Proof that registrar is satisfied with requirements of surplus schemes (If applicable)

On completion please send this form and supporting documentation to the details below:

F: 011 305 2495
E: GBcontact@fedgroup.co.za
Postal address: PO Box 782823, Sandton, 2146.

5. DECLARATION

POPI DECLARATION

1. I/we acknowledge that any personal information supplied to Fedgroup is provided voluntarily and that Fedgroup may not be able to comply with its obligations if the correct personal information is not supplied.
2. I/we understand that privacy is important to Fedgroup and that they will use reasonable efforts in order to ensure that any personal information in their possession or processed on their behalf is kept confidential, stored in a secure manner and processed in terms of South African law and/or applicable Data Protection Legislation, for the purposes I/we have authorised.
3. I/we warrant that all information, including personal information, supplied to Fedgroup is accurate and current, and agree to correct and update such information when necessary.
4. By submitting any personal information to Fedgroup in any form, I/we acknowledge that such conduct constitutes a reasonable, unconditional, specific and voluntary consent to the processing of such personal information by Fedgroup with third parties or suppliers for purposes of fulfilling its obligations and other legitimate purposes
5. Personal information may be retained by Fedgroup and for as long as it is necessary to fulfil its obligations as set out in this contract or policy, unless:
 - retention of the record is required or authorised by law; or
 - I/we have consented to the retention of the record.
6. I/we hereby authorise Fedgroup to collect and process my/our personal information and conduct background screening checks including, but not limited to, fraud prevention or detection, ID verification and bank account verification.
7. You warrant that when you give us personal information about your dependents, beneficiaries or spouse, you have received their permission to share their personal information with us. You understand that when you include your spouse, beneficiary/beneficiaries and/or dependents on your application form, we will process their personal information for the purpose of fulfilling our obligations and to pursue their legitimate interest.
8. I confirm that I am a competent person and that I have the authority to give consent on behalf of a person under the age of 18 (a minor or child).
9. Personal information may be transferred cross-border to countries, which do not necessarily have data-protection laws similar to South Africa, for verification or storage purposes. In any cross-border transfer of personal information the recipient will be notified of the need to protect the confidentiality of the personal information.
10. I/we take note that if Fedgroup has utilised the personal information contrary to the privacy and information protection conditions, I/we may first resolve any concerns with Fedgroup. If I/we am/ are not satisfied with such process, I/we have the right to lodge a complaint with the Information Regulator.
11. A copy of personal information held by Fedgroup will be furnished to me/us upon request in terms of the provisions of the Protection of Personal information Act (POPIA) or Promotion of Access to Personal information Act (PAIA) and I/we understand that I/we may dispute any information in the record provided.
12. I/we unconditionally agree to indemnify Fedgroup and its suppliers, acting in good faith in taking reasonable steps to process my/our personal information lawfully, against any liability that may result from the processing of my/our personal information. This includes unintentional disclosures of such personal information to, or access by unauthorised persons, and/or any reliance which may inadvertently be placed on inaccurate, misleading, or outdated personal information, provided to Fedgroup by myself/us or by a third party on my/our behalf.

Keep me updated about your products and services Y N

_____ FUND (the "Fund")

RESOLUTION TO UTILISE THE FEDGROUP UNCLAIMED BENEFIT PRESERVATION PENSION/PROVIDENT FUND

The trustees of the _____ Fund resolved on _____

that, with effect from

D	D	M	M	Y	Y	Y	Y
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The following unclaimed benefit be transferred into the Fedgroup Unclaimed Benefit Preservation Pension/Provident Fund (as appropriate):

- 1. Benefits legally payable to members or former members, but which have been unpaid for a period of 24 months after the date of exit in terms of the fund's rules.
- 2. Death benefits not paid to beneficiaries within 24 months of such benefits becoming due and payable.
- 3. Pension instalments unpaid for 24 months from the date that they became payable to pensioners.
- 4. Surplus payments that cannot be paid to former members/pensioners, within 24 months from the date that such payments fell due.
- 5. Benefits that are unpaid to members/former members consequent upon the fund terminating/being liquidated after a period of 24 months. (Delete whichever is not applicable to your client)

The trustees mandate Fedgroup Employee Benefits to do all that is necessary to facilitate this decision.

CERTIFIED THAT THE ABOVE RESOLUTION HAS BEEN ADOPTED IN ACCORDANCE WITH THE PROVISIONS OF THE RULES OF THE FUND

Chairperson

Signature

Employer trustee

Signature

Member trustee

Signature

Principal officer

Signature

Employer trustee

Signature

Member trustee

Signature